

**Application to use facilities at
Grenville House Outdoor Education Centre**

Name of organisation

Address

**Booking form 2010
Non-residential
adult groups**

Party leader

Tel. No.

Fax No.

Internet/E-mail address

Arrival date

Time

Departure date

Time

Numbers :- Leaders :- M F

Group Members :- M F

Age range of group

Purpose of visit

Please indicate the activities you would like to do during your visit ✓

- | | | | |
|---|--|--|--|
| Problem solving <input type="checkbox"/> | Abseiling <input type="checkbox"/> | Kayaking <input type="checkbox"/> | Climbing <input type="checkbox"/> |
| Orienteering <input type="checkbox"/> | Raft building <input type="checkbox"/> | Sea kayaking <input type="checkbox"/> | Caving <input type="checkbox"/> |
| Coastal/Dartmoor Walking <input type="checkbox"/> | Indoor climbing <input type="checkbox"/> | Canadian canoeing <input type="checkbox"/> | Pico/Topper sailing <input type="checkbox"/> |
| Environmental work <input type="checkbox"/> | High ropes course <input type="checkbox"/> | River Dart trip <input type="checkbox"/> | Wayfarer sailing <input type="checkbox"/> |
| Cycling <input type="checkbox"/> | | Yacht sailing <input type="checkbox"/> | Minibus <input type="checkbox"/> |

The booking fee of £ _____ is enclosed

Booking fee = 25% of expected charge

I confirm I have read the details of charges and booking arrangements (see overleaf). Any specific needs of the group must be relayed to the instructor prior to commencement of the activity.

Signed

Status

Date

Charging criteria for 2010 : non-residential adult groups

Activity Charges - per session */ per working group of 6

Band	Activity	Cost per session
1	Orienteering**, Problem Solving**, Coastal/Dartmoor walking**	£74.00
2	Abseil, Canoe, Kayak, Sea kayak, Yacht sailing, Raft building, Indoor climbing, High ropes course, Cycling, Topper/Pico sailing, River Dart trip (full day only)	£84.00
3	Caving, Climbing (transport required)	£89.00
4	Wayfarer sailing	Price on application
5	MINIBUS hire (exclusive of fuel)	£25.00 per half day

* A session is a morning or afternoon (approximately 3 hours)

** Can be up to 3 groups ie 18 : 1 instructor. (Supplementary groups charged at £20.00)

BOOKING ARRANGEMENTS

Activities are planned on a 'session' basis and a normal 'working' group size of 1 instructor to 6 candidates.

Instructional staff for activities will be provided by Grenville House, except in special circumstances, when visiting staff with the 'appropriate' activity qualifications, may wish to instruct their own groups. Such arrangements must be made in advance and evidence of qualification must be provided. A charge will be made to cover equipment use.

Extra - When additional services are required, other than those normally available, the full cost of these will be passed on to the group. Charges will be made for breakages/damage.

Insurance - All groups must be covered for third party claims and leaders' negligence. Grenville House cannot accept any responsibility for such claims, nor for any personal accidents or loss of property. It is important that your insurance company knows of the activities that you intend to take part in.

Personal information - all individuals, including staff/leaders, must provide next of kin and relevant medical information prior to, or upon arrival. Grenville House Outdoor Education Centre consent forms are available if required.

Your programme of activities can be arranged through the Centre Manager

Arrival/Departure times - to be arranged.

How to make bookings - Bookings may be made at any time, but are only accepted on the basis of a fully completed BOOKING FORM and the payment of the non-returnable BOOKING FEE (see overleaf). This will be credited to the final account. Full details of the group should be provided to the Centre at least six weeks before your arrival to enable the Centre staff to plan your stay. If a cancellation is made within 12 weeks of your planned arrival date, Grenville House reserves the right to make a charge of up to 50% of the 'expected' charge for the booking.